

**ASEE Mechanical Engineering Division  
Executive Committee Business Meeting  
at**

**2019 Annual Conference and Exhibition**

Tuesday, June 18, 2019

5:00-6:00 PM

Tampa, FL

**Call to Order at 5:02pm**

Dr. David Mikesell

- Attendance
- Introductions of people present
- Approval of 2018 Business Meeting Minutes

**Program Chair Report**

Dr. Matt Gordon

- Abstracts - 93 submitted; 2 transferred; 2 late submission
- All abstracts accepted
- End of Draft papers – 3 rejected; 15 withdrawn; 17 never submitted
- After 4/29/2019 – 61 ready to go; 1 withdrawn
- 60 finalized papers split into 12 sessions with 5 in each session
- 1 poster session; 1 postcard session and 10 technical sessions
- Thanked all session chair for their service and help
- Best ME Division paper was PIC I best paper also; invited to Montreal to present
- Cruise late at night
- Discussion for postcard, WIP, poster etc.

**Awards Committee Report**

Dr. Anna Howard

- Chair for two years (not the norm – generally one year)
- 6 New educators nominated: 3 Roe nomination – very high caliber and the committee had a lot of discussion

**Convivium Report**

Dr. Tom DeNucci

- Second cruise convivium (last one was in San Antonio)
- 66 people on board
- Thanks to Tom for the weather – he got us the rain and the clear sky after that to enjoy the cruise!!

**Division Report**

Dr. David Mikesell

- Discussed ideas to connect people & organizations
- Membership numbers were shared with the division
- Minimum fee might be cause
- Details about the election and the post open were mentioned. The roles were also shared

## **Officer Elections**

Dr. David Mikesell

- Secretary/Treasurer
  - Dr. Anna Howard (NCSU), Dr. Kristina Lawyer (Indiana State University) and Dr. Alireza Sarvestani (Mercer University) ran for election and Anna Howard was the winner
- Member at Large
  - Dr. Maryam Darbeheshti (University of Colorado) was unanimously elected
- Awards Committee
  - Dr. Anna Howard explained the process the committee follows before the election
  - Dr. Jamie Canino is the new awards committee member
- P-12 Engineering Ed Committee Rep

## **Treasurer's Report**

Dr. Rungun Nathan

- Budget shared with the membership
- Discussion on how to spend due to HQ changes in policy about BASS etc.
- Continue to have the Convivium – this is good for the membership and social networking
- Possibility of discounting the workshops sponsored by the division was discussed

## **Division Newsletter / Website**

Dr. Diane Peters

- Dr. Dave Mikesell will take over as webmaster for the ME website

## **Address from PIC Chair**

- Best paper poster added
- Certificate will be issued for multiple authors
- There is no process currently for Ethic violation. There is a committee working on it at this point in time
- More time for best paper presentation
- New conference for K-12 teachers
- Administration fee will remain at 30% for division accounts
- BASS
  - Where is it from
  - What is the plan to use (be sure it is for members)
  - Operating accounts will be gone
  - BASS will roll from year to year from now on
- Monolith will be gone at sometime
  - Does not follow standard
  - Cannot interface with mobile app
  - BOD has allocated funds for replacement
  - Consultant in place for replacement
- Document best paper process and the selection process
- Division to review and update by laws if required

- WIP can be nominated as best paper
- Members with stars on name tag are new members – please greet them
- PIC will be reorganized. Need up or down from membership

## **New Business**

Dr. David Mikesell

- ME Convivium as Awards Banquet
  - We had separate session for Roe award
  - Distinguished speaker was brought in
  - Should we keep it as a speech @ awards ceremony?
  - Alternatively, as a paper presentation during a session
- PIC reorganization: Reorganization charts were shown, and members were asked to pick their choices
- Updates from P-12 Engr. Ed.
  - P-12: Dr. John Chen wants someone to fill in. He has slides from their presentation for the fill-in person
- Diversity Committees (Sriram Sundararajan)
  - Will provide links to the resources in the website
  - There is a new strategic plan in place
  - There will be a best paper in diversity

## **Old Business**

- ASME Standards
- Journal of Engineering Education – if anyone is interested please come forward
- Dr. Chuck Baukal spoke about the ME Education book

## **Final Remarks, Adjournment**

- There was none and meeting was adjourned

### Slate of officers for 2019-2020:

#### **Executive Committee:**

Division Chair	– Dr. Matthew Gordon
Program Chair	– Dr. Tom DeNucci
Program Chair-Elect	– Dr. Rungun Nathan
Secretary / Treasurer	– Dr. Anna Howard
Awards Chair	– Dr. Brian Novoselich
Webmaster / Newsletter Editor	– Dr. Diane Peters
Members at Large	– Dr. Nate Washuta (2018-20), Dr. Pavan Karra (2018-21), Dr. Maryam Darbeheshti (2019-22)

#### **Awards Committee:**

Chair - Dr. Brian Novoselich (2017-20), Members - Dr. Bijan Sepahpour (2018-21), Dr. Jaime Canino (2019-22)

**Nominating Committee:**

Chair - Dr. David Mikesell (2019-20), Members – Dr. Vahid Motevalli (2017-20), Dr. Colin Reagle (2018-2021)

**Other:**

ASEE Committee on P12 Engineering Education

ME Division Representative: Dr. John Chen (2018 - ??)

ASEE Committee on Diversity, Equity, and Inclusion

ME Division Representative: Dr. Sriram Sundarajan (2018-20)